



Health Services
LOS ANGELES COUNTY

September 27, 2007

**Los Angeles County
Board of Supervisors**

Gloria Molina
First District

Yvonne B. Burke
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

TO: Each Supervisor

FROM: Bruce A. Chernof, M.D.
Director and Chief Medical Officer

**SUBJECT: NOTIFICATION OF EXERCISE OF DELEGATED
AUTHORITY TO EXECUTE AGREEMENT FOR HEALTH
PROFESSIONAL VOLUNTEER CREDENTIALS
MANAGEMENT SERVICES**

Bruce A. Chernof, MD
Director and Chief Medical Officer

John R. Cochran III
Chief Deputy Director

Robert G. Splawn, MD
Senior Medical Director

This is to inform you that the Department of Health Services (DHS) exercised the delegated authority, approved by your Board on January 18, 2005 (attached), to enter into agreements with providers to implement activities which support the National Bioterrorism Hospital Preparedness Program through the project period ending August 31, 2007.

A prior agreement with AllHealth, Inc. (AllHealth) for the provision of Health Professional Volunteer Credentials Management Services expired on June 30, 2007, before DHS' Emergency Medical Services Agency and AllHealth could complete all of the program objectives. This Agreement was extended for an additional two months through August 31, 2007, to allow AllHealth to complete the necessary activities at no additional cost to the County.

The Chief Executive Office and County Counsel reviewed and approved the Agreement.

*To improve health
through leadership,
service and education*

If you have any questions or require additional information, please let me know.

BAC:ja

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

www.ladhs.org



BOARD OF SUPERVISORS

Gloria Molina
First District

Yvonne Brathwaite Burke
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District



THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

ERED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

January 6, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**NOTICE OF GRANT AWARD FOR NATIONAL HOSPITAL BIOTERRORISM
PREPAREDNESS PROGRAM FROM THE UNITED STATES DEPARTMENT OF HEALTH
AND HUMAN SERVICES, HEALTH RESOURCES AND SERVICES ADMINISTRATION
(All Districts) (3 Votes)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of Health Services, or his designee, to accept the Year 3 Notice of Grant Award, (Exhibit I), in the amount of \$15,583,364 from the United States Department of Health and Human Services, Health Resources and Services Administration for the National Bioterrorism Hospital Preparedness Program, which provides funding to prepare hospitals and supporting health care systems to deliver coordinated and effective care to victims of terrorism and other public health emergencies, effective retroactively to August 31, 2004 through August 31, 2005.
2. Delegate authority to the Director of Health Services, or his designee, to accept future Notices of Grant Awards, with substantially similar terms, from the United States Department of Health and Human Services, Health Resources and Services Administration, for the National Bioterrorism Hospital Preparedness Program, during the project period which ends August 31, 2007, within the parameters set forth herein, subject to review and approval by County Counsel and the Chief Administrative Office, and notification of the Board offices.
3. Delegate authority to the Director of Health Services, or his designee, to select providers and negotiate and execute agreements, substantially similar to Exhibit II, during the project period ending August 31, 2007, to implement the specific activities required to support the National Bioterrorism Hospital Preparedness Program and to accomplish the grant objectives approved by the Health Resources and Services Administration, up to an amount not to exceed \$500,000 per agreement, within the parameters set forth herein, subject to review and approval by County Counsel and the Chief Administrative Office, and notification of the Board offices.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

30

JAN 18 2005

Violet Varona-Lukens
VIOLET VARONA-LUKENS
EXECUTIVE OFFICER

PURPOSE /JUSTIFICATION OF THE RECOMMENDED ACTIONS:

Approval of these actions will enable the Department of Health Services (DHS or Department) to greatly enhance the health care community's ability to respond to terrorism and other public health emergencies.

FISCAL IMPACT/FINANCING:

The total cost for Year 3 of this project for the period of August 31, 2004 through August 31, 2005 is \$15,583,364, fully offset by Federal Department of Health and Human Services, Health Resources and Services Administration (HRSA) grant funds. A breakdown of the programmatic costs of the new agreement is provided in Attachment B. Funding is included in the Fiscal Year (FY) 2004-2005 Board Adopted Budget and will be requested in future fiscal years.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On October 9, 2001, the Board approved a motion directing the Department to take steps to ensure its ability to respond quickly and appropriately to acts of bioterrorism.

On February 6, 2002, HRSA notified DHS that Los Angeles County (County) had been designated as one of four metropolitan jurisdictional areas to participate in a new Bioterrorism Hospital Preparedness Program (Program). All 50 states received their own funding through the HRSA grant. Through this Program and a cooperative agreement, the County was eligible, upon application, to receive \$3,659,172 for FY 2002-03 to acquire personal protective equipment for use by County and non-County 9-1-1 receiving hospital personnel, and other 9-1-1 receiving hospitals with decontamination capabilities, and for bioterrorism reporting activities.

In a letter dated June 6, 2002, HRSA notified the Department that its application was approved and funding in the amount of \$3,659,172 was allocated for Bioterrorism Hospital Preparedness. A total of 51 9-1-1 receiving hospitals elected to participate in the Program.

On January 20, 2004, the Board accepted funding in the amount of \$16,183,364 from HRSA for continued participation in the Program for the period of August 31, 2003 through August 31, 2004.

As a continuing participant in the HRSA grant, the County is again eligible to receive \$15,583,364 under a cooperative agreement.

Approval by the Board will enable the Department to continue the implementation of the Program for the period of August 31, 2004 through August 31, 2005, and accept future funding from HRSA for future awards through August 31, 2007. Approval of funding by HRSA for subsequent budget periods beyond Fiscal Year 2004 will be based upon the accomplishments of objectives and fulfillment of cooperative agreement requirements for previous years, and upon the availability of appropriated funds.

Attachments A and B provide additional information. Attachment C is the required Grant Management Statement for grants exceeding \$100,000.

The Honorable Board of Supervisors
January 6, 2005
Page 3

County Counsel has approved Exhibits I and II as to use and form.

CONTRACTING PROCESS:

On March 30, 2004, the Board approved Agreements to subcontract with 9-1-1 and non 9-1-1 hospitals willing to participate in the Program and delegated authority to the Director of Health Services, or his designee, to sign subsequent agreements and amendments up through the Program end date of August 31, 2007.

The Department is requesting delegated authority to select non-hospital vendors for the services listed in Attachment B and in accordance with the terms of the application. The Department is also requesting delegated authority to select vendors through the Program end date of August 31, 2007 upon full funding by HRSA and in compliance with any Program grant guidance and subsequently approved and executed County work plan and performance agreement.

All vendor selections will adhere to existing County ordinances and policies regarding contract solicitations and awards. Each contractor shall enter into agreements which include all the terms and conditions required by the Board, substantially similar to Exhibit II.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of these actions will enable the County to continue hospital preparedness activities for response to bioterrorism and other public health emergencies in Los Angeles County.

When approved, this Department requires three signed copies of the Board's action.

Respectively submitted,



Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:cba

Attachments (2)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

BLET3615.CBA
cba:11/18/04

SUMMARY OF NOTICE OF GRANT AWARD1. TYPE OF SERVICE:

The Department of Health and Human Services, Health Resources and Services Administration (HRSA) has allocated \$15,583,364 to the Department of Health Services to upgrade the preparedness of hospitals and collaborating entities in Los Angeles County to respond to terrorism and other public health emergencies.

2. TERM OF GRANT AWARD:

Funds for this agreement will be awarded for a five-year project period ending August 31, 2007. The term of the budget period is August 31, 2004 through August 30, 2005. Approval of funding by HRSA for subsequent budget periods beyond Fiscal Year 2004 will be based upon the accomplishments of objectives and fulfillment of cooperative agreement requirements for previous years, and upon the availability of appropriated funds.

3. AGENCY ADDRESS AND CONTACT PERSON:

Health Resources and Services Administration/Grants Management Specialist
Parklawn Building, Room 11-11
5600 Fishers Lane
Rockville, Maryland 20857
Contact Person: Mickey Reynolds
Telephone: (301) 443-0724
E-mail Address: mreynolds@hrsa.gov

4. FINANCIAL INFORMATION:

The total budget of the Hospital Preparedness Program is \$15,583,364 as summarized in Attachment B, effective August 31, 2004 through August 31, 2005, fully offset by HRSA funds. Funding is included in the Fiscal Year (FY) 2004-2005 Board adopted Budget and will be requested in the FY 2005-06 budget.

5. GEOGRAPHIC INFORMATION:

Countywide.

6. ACCOUNTABLE FOR MONITORING:

Carol S. Meyer, Director Emergency Medical Services Agency.

7. APPROVALS:

Department of Health Services: Thomas L. Garthwaite, Director

Local EMS Agency: Carol S. Meyer, Director

Contract Administration: Irene E. Riley, Director

County Counsel: Edward Morrissey, Deputy Counsel Counsel



NATIONAL HOSPITAL BIOTERRORISM PREPAREDNESS PROGRAM

ATTACHMENT B

HEALTH RESOURCES AND SERVICES ADMINISTRATION (HRSA) GRANT FY 2004 LOS ANGELES COUNTY AWARD - \$15,583,364

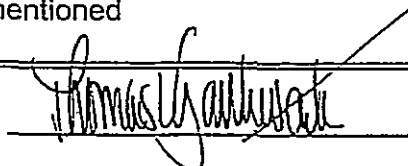
Allocation Area	Description	Dollars Allocated
Awardee Operating Costs	Allowed under agreement for program staff salaries and employee benefits, travel, conferences, and staff supplies and equipment.	\$871,694
Surge Capacity: Beds	Enhance Disaster Resource Center Program at 11 hospitals and the Community Clinic Association of Los Angeles County.	\$6,055,000
Surge Capacity: Isolation	Expand Isolation Capacity by equipping tent shelters purchased by Disaster Resource Centers with negative pressure filters. Additionally, explore other portable isolation products.	\$420,000
Surge Capacity: Health Care Personnel and Advance Registration System	Planning activities related to the use of healthcare personnel/volunteers responding to terrorist events.	\$250,000
Surge Capacity: Pharmaceutical Caches	Supplement existing pharmaceutical caches, increasing the availability of antibiotics for prophylaxis of health care personnel. Implement CHEMPACK in LA County. Funding to participating hospitals and provider agencies for site renovations to accommodate CHEMPACK cache.	\$550,000
Surge Capacity: Personal Protective Equipment (PPE)	Provide participating hospitals and also develop a stockpile of infection control PPE to include -95 masks, gowns, goggles and gloves in a single use packet.	\$500,000
Surge Capacity: Behavioral Health	Implementing activities and providing training to hospitals based on the templates developed in Year Two.	\$300,000
Surge Capacity: Trauma and Burn Care.	Planning activities and implementation of plan developed to expand existing Trauma and Burn Care capacity.	\$1,000,000
Surge Capacity: Communication and IT	Improvement to current Countywide communication systems to ensure daily and disaster management of patients and information. Funding of a consultant to study the prehospital communication system and make recommendations to upgrade ensuring interoperability.	\$750,000

Allocation Area	Description	Dollars Allocated
Linkages to Public Health: Hospital Laboratories	Expand the number of hospitals that transfer laboratory data electronically to Public Health. This electronic data will include LOINC.	\$300,000
Linkages to Public Health: Surveillance	Expand the number of hospitals that provide electronic transfer of ED log data to Public Health. Also any improvements to the ReddiNet volume data surveillance program will be funded through this.	\$300,000
Education and Training	Off-set the cost of staff training at all participating hospitals and clinics. \$300,000 allocated to clinics and the remainder to hospitals.	\$2,250,000
Terrorism Preparedness Exercises	Off-set the cost of staff time in developing and participating in Terrorism Exercises and Drills. Each participant will receive \$10,000.	\$620,000
Indirect costs	Ten percent of grant direct costs	\$1,416,670
Total		\$15,583,364


**Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services			
Grant Project Title and Description			
NATIONAL BIOTERRORISM HOSPITAL PREPAREDNESS PROGRAM - hospitals, clinics and providers will implement specific activities required to support the National Bioterrorism Hospital Preparedness Program.			
Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline	
DHHS- HRSA		ASAP	
Total Amount of Grant	\$15,583,364	County Match	None
Grant Period: 1 year	Begin 09/1/04	End Date:	08/31/05
Number of Personnel Hired Under this	8	Full Time	8 Part
<p align="center"><u>Obligations Imposed on the County When the Grant Expires</u></p>			
Will all personnel hired for this program be informed this is a grant funded program?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is the County obligated to continue this program after the grant expires		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:			
a). Absorb the program cost without reducing other services		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b). Identify other revenue sources		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
(Describe)			
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant.		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Impact of additional personnel on existing space:		The department is working on identifying : staff	
Other requirements not mentioned above			

Department Head



Date 1/6/0

1. DATE ISSUED: 09/09/2004		2. PROGRAM CFDA: 93.003		DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH RESOURCES AND SERVICES ADMINISTRATION  NOTICE OF GRANT AWARD AUTHORIZATION (Legislation/Regulation) Public Health Service Act, Section 319					
SUPERCEDES AWARD NOTICE dated: <small>except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.</small>									
4. GRANT NUMBER: 1 U3RMC03882-01-00		5. FORMER GRANT NUMBER:							
6. PROJECT PERIOD: FROM: 09/01/2004 THROUGH: 08/31/2005									
7. BUDGET PERIOD: FROM: 09/01/2004 THROUGH: 08/31/2005									
8. TITLE OF PROJECT (OR PROGRAM): Bioterrorism- Hospital Preparedness Program									
9. GRANTEE NAME AND ADDRESS: County of Los Angeles Department of Health Services 313 Figueroa Street Los Angeles, CA 90012-2602 UDS #				10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) Carol Meyer County of Los Angeles Department of Health Services 5555 Ferguson Drive STE 220 Commerce, CA 90022-5152					
11. APPROVED BUDGET: (Excludes Direct Assistance) <input checked="" type="checkbox"/> Grant Funds Only <input type="checkbox"/> Total project costs including grant funds and all other financial participation				12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE a. Authorized Financial Assistance This Period \$ 15,583,364.00 b. Less Unobligated Balance from Prior Budget Periods i. Additional Authority \$ 0.00 ii. Offset \$ 0.00 c. Unawarded Balance of Current Year's Funds \$ 0.00 d. Less Cumulative Prior Award(s) This Budget Period \$ 0.00 e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$ 15,583,364.00					
a. Salaries and Wages: \$ 620,242.00 b. Fringe Benefits: \$ 198,478.00 c. Total Personnel Costs: \$ 818,720.00 d. Consultant Costs: \$ 0.00 e. Equipment: \$ 0.00 f. Supplies: \$ 25,955.00 g. Travel: \$ 27,019.00 h. Construction/Alteration and Renovation: \$ 0.00 i. Other: \$ 0.00 j. Consortium/Contractual Costs: \$ 13,295,000.00 k. Trainee Related Expenses: \$ 0.00 l. Trainee Stipends: \$ 0.00 m. Trainee Tuition and Fees: \$ 0.00 n. Trainee Travel: \$ 0.00 o. TOTAL DIRECT COSTS: \$ 14,166,694.00 p. INDIRECT COSTS: (Rate: % of S&W/TADC) \$ 1,416,670.00 q. TOTAL APPROVED BUDGET: \$ 15,583,364.00 i. Less Non-Federal Resources: \$ 0.00 ii. Federal Share: \$ 15,583,364.00				13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project) <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 30%;">YEAR</th> <th style="width: 70%;">TOTAL COSTS</th> </tr> <tr> <td colspan="2" style="text-align: center;">Not Applicable</td> </tr> </table>		YEAR	TOTAL COSTS	Not Applicable	
YEAR	TOTAL COSTS								
Not Applicable									
14. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash) a. Amount of Direct Assistance \$ 0.00 b. Less Unawarded Balance of Current Year's Funds \$ 0.00 c. Less Cumulative Prior Awards(s) This Budget Period \$ 0.00 d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$ 0.00									
15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F OR 45 CFR 92.25 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: A=Additional Cost B=Deduction C=Finance Non-Federal D=Cost Sharing or Matching E=Other [A] Estimated Program Income: \$ 0.00									
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: <small>a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 74 or 45 CFR Part 92 as applicable, in the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obligated from the grant payment system.</small>									
REMARKS: (Other Terms and Conditions Attached [X] Yes [] No.)									
Electronically signed by Dorothy Kelley, Grants Management Officer on: 09/09/2004									
17. OBJ. CLASS: 41.51		18. CRS-EIN: 1956000927A1		19. FUTURE RECOMMENDED FUNDING:					
FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUBPROGRAM CODE				
04-3889802	93.003	0404CABTHP	\$ 15,583,364.00	\$ 0.00	N/A				